



MINUTEMEN
OHIOCOMP
MANAGED CARE ORGANIZATION

The MCO With You In Mind

Please Read This!

ATTENTION ALL EMPLOYEES REGARDING WORK RELATED INJURIES

Your employer has contracted with MinuteMen OhioComp to provide the medical management of your work-related injury.

IN CASE OF MEDICAL EMERGENCY:

- Seek immediate treatment at the nearest medical facility.
- Contact or have your supervisor contact your MinuteMen OhioComp nurse as soon as possible to file a First Report of Injury form.
- If you need additional medical care the MinuteMen OhioComp nurse will direct you to the appropriate medical provider.

AT THE TIME OF YOUR INJURY:

- Notify your Supervisor immediately and assist in filing a First Report of Injury report. Obtain your MinuteMen OhioComp injury packet from your supervisor / employer. Please present your MinuteMen OhioComp ID card to the medical provider when you begin treatment.

ALERT!

- With the exception of emergency medical care, you must receive treatment from a BWC certified medical provider or your medical treatment may not be covered.

To Report An Injury Call: 1-888-644-6266 or 216-426-0646

Fax First Reports of Injury to: 1-888-644-7339 or 216-426-0651



Injury reporting made easy!

Injured employee steps:

- 1** Immediately notify your employer of the injury.
- 2** Seek medical treatment from the nearest medical facility. A BWC-certified health-care provider must provide medical services after the initial treatment.
- 3** Show the MinuteMen OhioComp card to all medical providers treating your injury.
- 4** Complete the *BWC First Report of Injury* (FROI) form and any accident report that may be required by your employer.

Employer steps:

- 1** Complete the employer portion of BWC's *First Report of Injury* (FROI) form.
- 2** Fax the completed form to MinuteMen OhioComp at 1-888-644-7339.
- 3** Report the injury by phone to MinuteMen OhioComp at 1-888-644-6266 or 216-426-0646.

In an emergency, immediately notify your employer and seek treatment at the nearest medical facility. A BWC-certified healthcare provider must provide medical services after the initial treatment. Call MinuteMen OhioComp if you need help locating a BWC-certified medical provider.



INJURED WORKER IDENTIFICATION CARD

Please present to your medical provider when seeking initial medical treatment.



MINUTEMEN
OHIOCOMP
MANAGED CARE ORGANIZATION

WORKERS'
COMPENSATION
IDENTIFICATION
CARD

Employer Name: Open Door Personnel, LLC

Employer Risk/Policy No: 80181415000

First Report of Injury • Case Management **1-888-644-6266**
Billing Questions

MEDICAL PROVIDER:

- Please Notify MinuteMen OhioComp For Pre-Authorization
- All Care Is To Be Based On Ohio Workers' Compensation Treatment Guidelines
- Treatment Should Be Rendered By An Ohio BWC - Certified / Enrolled Provider

Remit Bills To: 3740 Carnegie Ave., Ste. B200 • Cleveland, Ohio 44115
Claim Approval is Not Guaranteed

For Prescription-related matters, call 1-800-644-6292
www.bwc.ohio.gov



If you're injured at work, we're here for you!

CLAIMS REPORTING

Notify your employer immediately and complete any required accident report.

Please report your injury to **MinuteMen OhioComp** within 24 hours.

Report an injury by phone:
1-888-644-6266 or
216-426-0646

Fax First Report of Injury to:
1-888-644-7339 or
216-426-0651

MEDICAL MANAGEMENT

Give this information to your doctor along with your **MinuteMen OhioComp** ID card.

Fax treatment requests (C-9) or medical reports to:
1-888-644-7339 or 216-426-0651

Mail medical information to:
MinuteMen OhioComp
3740 Carnegie Ave., Ste. B200
Cleveland, OH 44115

Medical Management questions:
Call 1-888-644-6266

MEDICAL BILL PAYMENT

MinuteMen OhioComp will pay injury related medical bills in approved claims.

Mail medical bills to:
MinuteMen OhioComp
3740 Carnegie Ave., Ste. B200
Cleveland, OH 44115

Billing questions:
Call 1-888-644-6266
ext. 1398

Prescription-related matters:
Call 1-800-644-6292

MINUTEMEN OHIOCOMP IS YOUR MCO!

Visit minutemenmco.com to learn more about our services and support.